

INSTRUCTION MANUAL FOR DATA SUBMISSION FOR ONLINE PRIORITY LIST (UNDER TRANSPARENT TRANSFER POLICY OF OMES CADRE) / WILLINGNESS FOR DEAN & PRINCIPAL / SUPERINTENDENT FOR GOVT MEDICAL COLLEGES

For the OMES Staff who have already registered by creating own username and password and submitted data:

1. Login to the website of DMET Odisha i.e. www.dmetodisha.gov.in.
2. Click the "Priority List for OMES".
3. Click the link for online submission of willingness for Dean/ Superintendent.
4. Click "OMES Staff".
5. Enter the username and password.
6. Click submission of willingness.
7. Fill up the data, save/update, submit and print.

For the OMES Staff who have not registered and not submitted data earlier.

1. Login to the website of DMET Odisha i.e. www.dmetodisha.gov.in.
2. Click the "Priority List for OMES".
3. Click the link for online submission of willingness for Dean/ Superintendent.
4. Click "OMES Staff".
5. Click new registration.
6. Create username and password.
7. Login by using the username and password.
8. Fill up all fields and upload the service particulars issued by appropriate authority.
9. Save and submit and log out.
10. Log in again and Click submission of willingness.
11. Fill up the data, save/update, submit and print.

FOR ANY DIFFICULTIES IN SUBMISSION

Contact No. for Technical Help: 9776040400
Contact No. for Administrative Help: 9439991170 (office hours)

Sd/-
(Prof. U K Satapathy)
Addl. DMET, Odisha
Dt.3.11.2020